

Cape Winelands District Municipality

IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT POLICY

For the 2nd Quarter - 1st October 2019 to 31st December 2019

BACKGROUND

This report is in compliance with Reg.6(3) of the Supply Chain Management Regulations¹ on the implementation of the Supply Chain Management Policy of the Cape Winelands District Municipality. The purpose of the report is to assist and strengthen the Executive Mayor's oversight role in the execution thereof. Furthermore, it must be made public in accordance with section 21A of the Municipal Systems Act.

POLICY

The Supply Chain Management Policy was initially adopted on 23 January 2006 and revised on the 25 May 2017 to comply with relevant legislation. It is fully compliant with National Treasury's prescripts. It has been advertised numerously and is available on Council's web page.

ACTIONS/PROCEDURES GIVING EFFECT TO POLICY IMPLEMENTATION

The Constitution of the Republic of South Africa, 1996 addresses this issue in section 217. When an organ of state in the national, provincial or local sphere of government, or any other institution identified in national legislation, contracts for goods or services, it must do so in accordance with a system which is fair, equitable, transparent, competitive and cost-effective.

To give orderly effect to the above the Supply Chain Management processes are categorised in;

- (a) Demand management
- (b) Acquisition management
- (c) Logistics management
- (d) Disposal management
- (e) Performance management
- (f) Other matters

(a) Demand management

Demand management requires timely planning and a management process that will ensure that all goods and services which are required are quantified, budgeted for and delivered in a timely and effective manner at the right locations and at the critical delivery dates. These goods and services must be of appropriate quality and quantity at a fair cost.

Furthermore, the required specifications must ensure that needs are met.

In order to further enhance the demand planning process, an annual procurement plan has been designed for implementation during the coming financial year. The final target

¹ Supply Chain Management Regulations: National Treasury General Notice 868, Gazette no. 27636 dated 30 May 2005.

dates for each project were determined with Council's approval of the final budget. Senior managers are accountable to ensure that the procurement process commences as per the target dates. Information is available in the financial system.

Specifications are unbiased and advertised in order to promote the five pillars of procurement as set out in the Constitution. It ultimately ensures that the needs are addressed effectively.

(b) Acquisition management

The system of acquisition management must ensure the following:

- (i) That goods and services are only procured in accordance with authorised processes;
- (ii) That expenditure on goods and services is incurred in terms of an approved budget as per section 15 of the Municipal Finance Management Act (Act 56 of 2003);
- (iii) That the threshold values for different procurement processes are complied with;
- (iv) That bid documentation, evaluation and adjudication criteria and general conditions of a contract are in accordance with any applicable legislation; and
- (v) That any Treasury guidelines on acquisition management are properly taken into account.

The procurement process is centralised. This is essential to ensure that all requests for quotations are actioned by the Supply Chain Management Unit which controls and manage compliance with the different thresholds of procurement. It must also combat the deliberate splitting of orders into smaller parts merely to avoid complying with the thresholds. Requests for competitive bids (in excess of R 30,000) and awards made are advertised on the municipal notice boards, website and in the press if more than R 200,000.

To give effect to the above, a coding system, by range (SCM Regulation 12) of procurement and value, was developed to control, manage and report on acquisitions.

A summary of the different categories of acquisitions made for the period is attached as **Annexure "A1"**.

Bid committees: The following table details the number of bid committee meetings held for the quarter under review:

TENDERS: > R200,000

Bid Specification Committee	No. of Meetings	No. of Items	No. of Agendas	No. of Minutes
OCTOBER 2019	2	5	2	2
NOVEMBER 2019	2	10	2	2
DECEMBER 2019	1	2	1	1
TOTAL	5	17	5	5

Bid Evaluation Committee	No. of Meetings	No. of Items	No. of Agendas	No. of Minutes
OCTOBER 2019	4	22	4	4
NOVEMBER 2019	2	9	2	2
DECEMBER 2019	-	-	-	-
TOTAL	6	31	6	6

Bid Adjudication Committee	No. of Meetings	No. of Items	No. of Agendas	No. of Minutes
OCTOBER 2019	5	19	5	5
NOVEMBER 2019	1	6	1	1
DECEMBER 2019	-	-	-	-
TOTAL	6	25	6	6

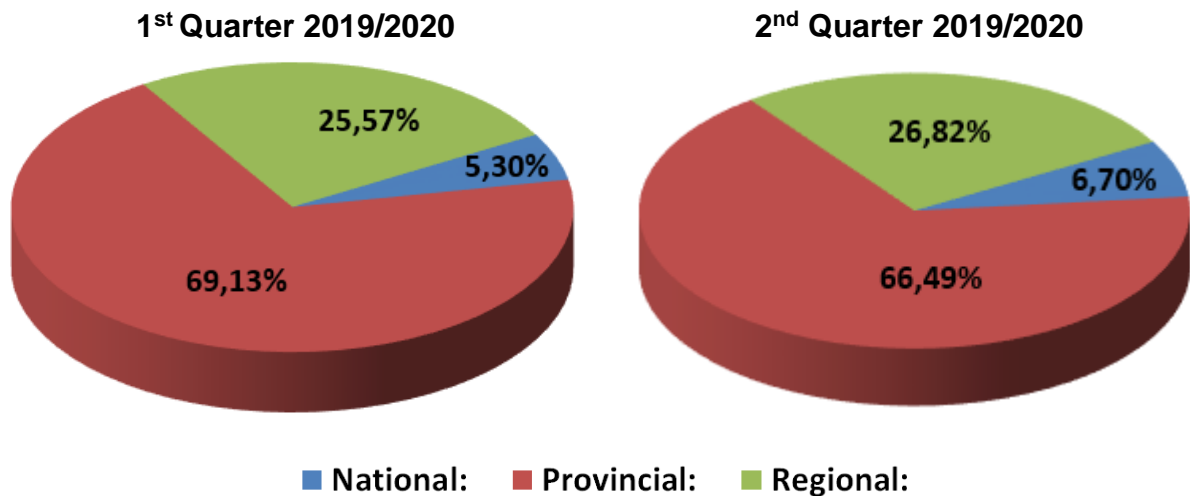
Formal written price quotations: (R 30,001 - R 200,000) The following table details the number of formal written price quotations that were awarded in the quarter under review:

FORMAL WRITTEN PRICE QUOTATIONS: R30,001 - R200,000

Evaluated & Awarded	
OCTOBER 2019	10
NOVEMBER 2019	14
DECEMBER 2019	-
TOTAL	24

Municipalities must report to National Treasury on all acquisitions in excess of R 100,000 on a monthly basis. Information is captured and approved directly on their CRA System. **Annexure "A2"** is a list of awards made.

Geographical expenditure:



Awards made to companies according to their Broad-Based Black Economic Empowerment (B-BBEE) level of contribution

As from 1st April 2017, the new Preferential Procurement Regulations, 2017 came into effect. The threshold value between the 80/20 and the 90/10 applications increased from R 1m to R 50m. It's also now prescriptive on issues such as cancellation, sub-contracting and market-related pricing.

The B-BBEE status level of contribution means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act. The scoring is done by an accredited institution. Auditors are no longer allowed to issue certificates. The scorecard contains elements such as ownership, management control, employment equity, skills development, procurement, enterprise development and socio economic development. A score is then calculated as prescribed by B-BBEE Act and the Codes of Good Practice, which places the supplier on a certain B-BBEE level. Each level earns a supplier a certain number of B-BBEE points which they can claim when bidding for goods and services above a value of R 30 000 (incl VAT).

New regulations passed on 06 May 2015 now provides that EMEs (Exempted Micro Enterprises) and QSEs (Qualifying Small Enterprises) can obtain eligibility by producing their own B-BBEE certificates in the form of an affidavit.

Break down of procurement to illustrate values spent with B-BBEE compliant suppliers:

B-BBEE status: Level & Value		Number of Qualifying Suppliers		Value spent		% of Total	
		1st Quarter 2019/2020	2 nd Quarter 2019/2020	1st Quarter 2019/2020	2 nd Quarter 2019/2020	1st Quarter 2019/2019	2 nd Quarter 2019/2020
Level 1	10/20	29	61	2 299 180.29	7 513 402,38	32,06%	22,98%
Level 2	9/18	7	20	332 522.54	5 782 279,67	10,33%	17,68%
Level 3	6/14	0	6	0	254 725,39	2,53%	0,78%
Level 4	5/12	12	32	1 274 624.11	2 650 465,12	6,58%	8,11%
Level 5	4/8	0	1	0	821,70	0,60%	0,00%
Level 6	3/6	0	2	0	84 392,39	0,26%	0,26%
Level 7	2/4	0	2	0	61 084,88	0,02%	0,19%
Level 8	1/2	1	3	3 474.39	19 251,57	7,35%	0,06%
No Status		60	131	4 338 125.19	16 331 466.63	40,26%	49,95%
Totals		109	258	8 247 926.52	32 697 889.59	100.00%	100.00%

Appeals by aggrieved bidders

No successful appeals were lodged by aggrieved bidders for the quarter under review.

Deviations from normal procurement processes

(i) Regulation 36(1)(a) Deviations (Sole provider, impractical, impossible, etc.)

Regulation 36 refers to acquisitions made in exceptional cases when it is impractical or impossible to follow the official procurement processes. Typical circumstances may be for emergency cases, if such goods or services are produced or available from a single provider only, such as agents, special works of art or historical objects where specifications are difficult to compile, or the acquisition of animals for zoos.

For the quarter under review, the total deviations approved by the Accounting Officer and or his delegated authority amounted to R 841, 486.72 compared to the previous quarter's figure of R 3, 229, 137.44. This represents a decrease of 73%. It is noted that deviation values fluctuate during each period and will not necessarily reflect the same patterns. However, long-term contracts for e.g. software licencing, are now included in the totals. The table and chart on page five indicates the volumes and values of instances, per category (emergency, sole supplier/agent and impractical, etc.), for this quarter.

(ii) Regulation 16(c) and 17(1)(c) Deviations (< 3 Quotations)

In the acquisition process it is not always possible to obtain three responsive quotations. If it is in respect of written quotations, regulation 16(c) for a value R 2001 to R 10,000 complies, namely; the reasons must be recorded and reported quarterly to the accounting officer or another official designated by the accounting officer. For formal written price quotations, regulation 17(1)(c) for a value R 10,001 to R 200,000 complies, namely; the reasons must be recorded and approved by the chief financial officer or an official designated by the chief financial officer. In this instance the accounting officer must record the names of the potential providers and their written quotations.

For the quarter under review, regulation 16(c) deviations amounted to R 145, 475.89 and regulation 17(1)(c) to R 1, 526, 007.78 respectively. The table and chart on page five indicates the volumes and values of instances where it was not possible to obtain at least three responsive quotations.

The Auditor-General changed his opinion and no longer perceives that instances of this nature constitutes a regulation 36(1)(a) deviation. It must also be noted that 81.11%, 73

of the 90 instances under review, were advertised on the municipality's notice boards and webpage. It represents 84.72% of the monetary value.

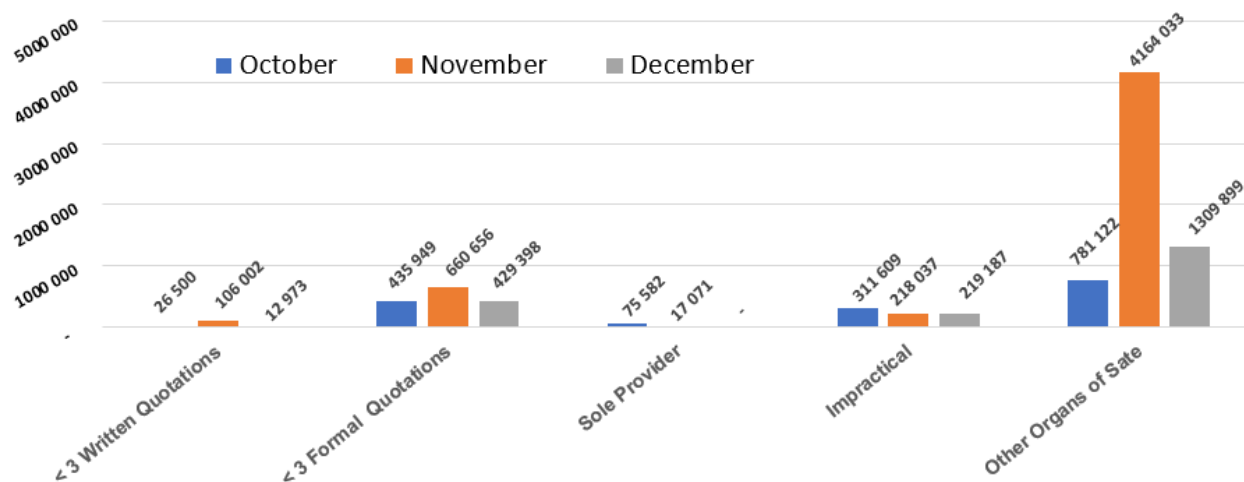
(iii) Summary of deviations from the normal procurement processes.

The following deviations from the normal processes occurred in the quarter under review. Full details thereof can be scrutinised in the quarterly report submitted to Council.

Commodity Description October to December 2019	REG.16(c) < 3 Written Quotations		REG.17(1)(c) < 3 Written Quotations		DEV- REG.36(1) (a)(v) Impractical		DEV- REG.36(1) (a)(ii) Sole Supplier		Other Organs of State		TOTALS	
	#	Value	#	Value	#	Value	#	Value	#	Value	#	Value
AUDITOR GENERAL									3	2 857 300	3	2 857 300
BREAKFAST/LUNCH/SUPPER-OTHER	2	9 860	1	10 000							39	300 750
BUILDINGS - MAINTENANCE											93	184 557
CLEANING SERVICES			9	49 784							30	162 797
COLLECTIVE AGREEMENTS											30	312 570
COMMUNICATION CENTRE					2	2 024					2	2 024
CONSTRUCTION MATERIAL - ROADS											67	9 471 978
CONSULTANTS - CIVIL/ENGINEERING			2	58 857							3	602 400
CONSULTANTS - PROFESSIONAL SERVICES			3	8 400	11	268 505					29	1 839 380
EDUCATIONAL/SOCIAL/RECREATION			1	29 400							7	67 421
EQUIPMENT - ELECTRONIC/RADIO/Etc.	2	11 946	6	127 834							11	652 482
FUEL - DIESEL											1113	1 096 755
GARNISHING ORDERS									22	17 830	165	1 136 379
HOTEL BOOKINGS - LOCAL											23	104 370
INTERNET CONNECTION											4	119 978
LEGAL SERVICES					5	81 363					5	81 363
LICENSING - VEHICLES									50	16 206	80	32 576
MEDIA: NEWS PAPERS/MAGAZINES/Etc.									11	216	11	216
MISCELLANEOUS	3	17 378									93	136 609
PHOTOCOPY MACHINES					2	78 938					2	78 938
PRINTING & PUBLICATIONS	1	7 866	4	64 720	1	5 272	1	6 371			26	470 535
PROTECTIVE CLOTHING			7	94 668							97	720 143
REFRESHMENTS/ENTERTAINMENT											41	18 329
REGISTRATION FEES: SEMINARS/Etc.							2	23 700			2	23 700
RENEWAL: SOFTWARE LICENSE					6	115 362					6	115 362
RENTAL - OTHER	1	3 500									30	34 426
SECURITY SERVICES											11	160 209
SERVICES - ELECTRICAL									12	703 419	12	703 419
SERVICES - RATES & TAXES									9	1 845 711	9	1 845 711
SERVICES - TELEPHONE									2	697 737	2	697 737
SERVICING OF EQUIPMENT BY AGENT											139	35 775
SOFTWARE & SUPPORT					4	72 979	1	41 445			5	114 424
TRAINING (SPECIFIC)			1	92 943			1	21 137			9	807 460
TRANSPORT: PUBLIC	17	91 600	8	105 700							52	334 408
SERVICE LEVEL AGREEMENTS					3	77 924					3	77 924
AGENTS: SPECIALISED EQUIPMENT			4	100 499	8	45 107					12	145 605
SERVICES - SEWERAGE									8	23 233	8	23 233
SERVICES - REFUSE REMOVAL									8	19 311	8	19 311
SERVICES - WATER									10	38 920	10	38 920
VEHICLE - PARTS											396	412 818
VEHICLE - TIRES & PUNCTURES											227	205 448
REPAIRS: OTHER (ELECTRONIC/MECH/Etc.)											80	449 462
STOCK ITEMS - STORES											338	1 786 467
SUBSISTENCE - LOCAL											52	15 486
TOLL FEES											99	71 703
CONSUMABLES & CLEANING MATERIALS											1	600
EQUIPMENT - HAND TOOLS/GARDEN											10	4 404
REPAIRS/SERVICE: MECHANICAL/ELECTRIC											13	45 922
OILS & LUBRICANTS											11	6 296
COMPUTER - ACCESSORIES											5	26 997
CELL PHONE - AIRTIME											3	1 660
RENTAL: PORTABLE CHEMICAL TOILETS											5	2 428
STATIONERY - OTHER											7	24 111
EQUIPMENT - OTHER			2	4 822							130	223 411
VEHICLE - REPAIRS-MECH./SERVICE											16	82 686
STATIONERY - WRITING MATERIALS											3	14 347
COMPUTER - REPAIRS											1	1 705
FUEL - PETROL											685	359 977
TRANSLATION SERVICES	3	3 325									17	84 346
SALARY & WAGES NOT VIA SYSTEM											79	391 636
COMPANY CONTRIBUTIONS											57	15 738 715
STAFF DEDUCTION PAYMENTS											3	643 989
UNRELATED TO PROCUREMENT											7	886 557

INK CARTRIDGES: PRINTERS										12	37 556	
VEHICLE - REPAIRS-BODY										3	26 623	
STATIONERY - FILING MATERIALS										3	2 704	
CONSULTANTS - OTHER										10	258 946	
TONER - PRINTERS										7	9 676	
TRAINING										2	15 183	
TAXES & LEVIES										9	9 363 594	
GRANTS & DONATIONS										55	2 481 756	
RENTAL - SPECIALISED EQUIPMENT			12	78 039						12	78 039	
INSURANCE/SECURITY										14	60 479	
AIR TICKETS - LOCAL										11	39 396	
RENTAL - VEHICLE - LOCAL										8	13 658	
ADVERTISING - LOCAL NEWS PAPERS										12	415 602	
EMERGENCY: VEHICLE RECOVERY										1	1 564	
HOTEL BOOKINGS - INTERNATIONAL										1	4 705	
SERVICES - POSTAGE										2	3 302	
COMPUTER - SERVERS/MAIN FRAME			3	513 585						10	1 291 237	
FOOD SAMPLES			4	60 000						11	893 121	
VEHICLE - NEW										1	886 127	
ALIEN PLANT ERADICATION (CWDM)										11	425 964	
FIRE FIGHTING SERVICES										33	4 859 370	
VISA FEES FOR INTERNATIONAL TRAVEL					1	1 360				1	1 360	
EQUIPMENT - ELECTRICAL APPLIANCES			6	44 523						12	53 633	
MEDICAL: TREATMENT										1	1 640	
RENTAL - CONSTRUCTION MACHINERY										65	6 266 253	
FOOD PARCELS/HAMPERS										3	76 392	
BUILDINGS - CONSTRUCTION										3	895 510	
TRAVEL & SUBSISTENCE - LOCAL										2	3 250	
SABC & OTHER RADIO & TV ADVERTISING								1	5 830	1	5 830	
KITCHEN APPLIANCES										1	4 800	
OFFICE FURNITURE			3	19 683						13	45 319	
CONSULTANTS - FINANCIAL										2	19 010	
OFFICE EQUIPMENT			14	62 551						14	62 551	
CONSTRUCTION MATERIAL - BUILDINGS										4	242 882	
POSTAL & PACKAGING SERVICES										5	2 675	
Grand Total	29	145 476	90	1 526 008	43	748 833	5	92 653	141	6 228 388	4892	75 958 351

Breakdown of monthly transactions.



(c) Logistics management

The system of logistics management must ensure the following:

- (i) Monitoring of spending patterns on types or classes of goods and services incorporating, where practical, the coding of items to ensure that each item has a unique number;
- (ii) Setting of inventory levels that includes minimum and maximum levels and lead times wherever goods are placed in stock;

- (iii) Placing of orders for all acquisitions other than those from petty cash;
- (iv) Before payment is approved, certification by the responsible officer that the goods and services has been received or rendered on time and is in accordance with the order, the general conditions of contract and specifications where applicable and that the price charged is as quoted in terms of a contract;
- (v) Appropriate standards of internal control and warehouse management to ensure that goods placed in stores are secure and only used for the purpose for which they were purchased;
- (vi) Monitor and review of the supplier/vendor performance to ensure compliance with specifications and contract conditions for particular goods or services. (See page 8)

(d) Disposal management

The system of disposal management must ensure the following:

- (i) Immovable property is sold only at market related prices except when the public interest or the plight of the poor demands otherwise;
- (ii) movable assets are sold either by way of written price quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous;
- (iii) Immovable property is let at market related rates except when the public interest or the plight of the poor demands otherwise;
- (iv) All fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed; and
- (v) Where assets are traded in for other assets, the highest possible trade-in price is negotiated.

The municipality is complying with section 14 of the MFMA which deals with the disposal of capital assets.

(e) Performance management

The SCM policy requires that an internal monitoring system be established and implemented in order to determine, on the basis of retrospective analysis, whether the SCM processes were followed and whether the objectives of the SCM policy were achieved.

Various assessments by Provincial Treasury's SCM section, of which the last evaluation was in September 2019, and external consultants has indicated that the municipality's processes and procedures are in line with legislative requirements. Specific attention is given to *inter alia*, the following aspects;

- (i) Compliance with chapter 11 of the Municipal Finance Management Act (Act 56 of 2003);

- (ii) Adherence to bid committee structures as stipulated in the Supply Chain Management regulations of 2005 and the Cape Winelands District Municipality's Supply Chain Management Policy;
- (iii) The applicable sections relating to points scoring and the evaluation of bids in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000 and regulations);
- (iv) Compliance with the code of conduct for Supply Chain Practitioners and Bid Committee Members; and
- (v) To propose improvements to the bid committee system and process.

(f) Other matters

Advertisements in the press

Advertising costs of R 196 379.85 were incurred in the procurement process for this quarter in relation to R 115,463.54 in the 1st quarter of 2019/2019. It must be noted that some of the regular/annual quotations and tenders for the new financial year may have been advertised in the previous financial year.

CIDB – Construction Industry Development Board

Municipalities are required to advertise, register and maintain all contracts of a construction nature in excess of R 200,000 on the CIDB website.

AWARDS FOR THIS QUARTER:

CONTRACT NUMBER	AWARDED TO	DESCRIPTION	VALUE
T2019/096	VRIES AIRCONDITIONING AND REFRIGERATION	AIR CONDITIONING REPAIR, SERVICE AND MAINTENANCE CONTRACT FOR THE PERIOD ENDING 30 JUNE 2020	R 660 000,00
T2019/097	MEYER ELECTRICAL & CONSTRUCTION	ELECTRICAL INSTALLATION, REPAIR AND MAINTENANCE CONTRACT FOR THE PERIOD ENDING 30 JUNE 2020	R 850 000,00
T2019/098	MEYER ELECTRICAL & CONSTRUCTION	PLUMBING INSTALLATION, REPAIR AND MAINTENANCE CONTRACT FOR THE PERIOD ENDING 30 JUNE 2020	R 430 000,00
T2019/101	MEYER ELECTRICAL & CONSTRUCTION	MANUFACTURING AND ERECTION OF CARPORTS AT CWDM OFFICES, CERES	R 249 780,00
TOTAL: R			2 189 780.00

Tenders and quotations evaluated on performance

Reports are completed on a monthly basis by the Contract Owners on the performance of the vendors. Management is in the process of compiling a standard operating procedure to formalize the process.

Disclosures

1. Transactions concluded with - *“People in the Service of the State”*

The Supply Chain Management Regulation 44 prohibits awards to persons in the service of the state and may not make any award to a person;

- (a) who is in the service of the state;
- (b) if that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; or
- (c) who is an advisor or consultant contracted with the municipality or municipal entity.

Awards made to such entities must be investigated, and recommended to Council, by the Municipal Public Accounts Committee (MPAC) for further action as it may find applicable.

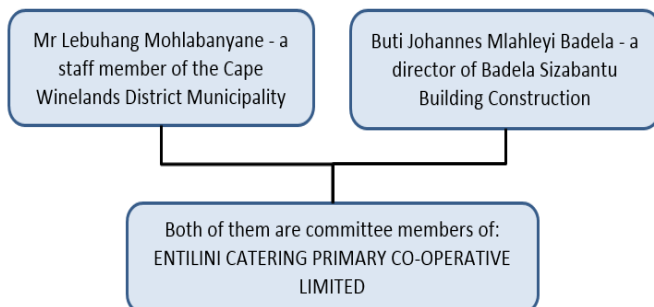
No instances of this nature were detected for the period under review.

2. Transactions concluded with - *“Close family members of persons in the service of the state”*

Supply Chain Management Regulation 45 does not prohibit awards to persons who have close family members working in the service of the state, but municipalities must disclose all amounts dispensed in excess of R 2,000. See **Annexure “A3”**.

3. Benefits received in terms of the Local Government: Municipal Systems Act 32 of 2000 – Schedule 1 sec 5(2) & Schedule 2 sec 5(1)

In addition to regulation 45, a councillor or staff member of a municipality who, or whose partner or business associate acquired or stands to acquire any direct benefit from a contract concluded with the municipality must declare it. In layman’s terms, it can be referred to as an indirect or third-party relationship/association. See the illustration below and **Annexure “A4”** for identified instances.



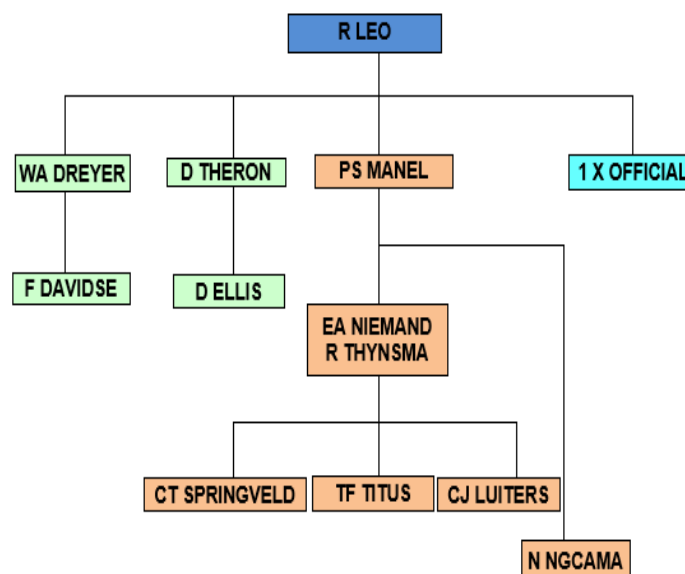
By association: (External)

An association is established when two or more individuals are connected through the same common purpose, e.g. committee members. If one of the members is a councillor or official and another member is a supplier of the municipality, an association is established, and must be declared by that councillor or official.

Staff component

The following officials are currently directly involved with the Supply Chain Management processes.

POST NAME	EMPLOYEE
Manager: Supply Chain Management	RA Leo
Senior Buyer	PS Manel
Senior Supply Chain Management Officer	R Thuynsma
Principal Clerk: Procurement	CJ Luiters
Procurement Clerk	N Ngcama
Senior Storekeeper/Buyer	D Theron
Storekeeper/Buyer	D Ellis
Senior Storekeeper/Buyer	WA Dreyer
Storekeeper/Buyer	F Davidse
Senior Administrator: Quotations & Tenders	EA Niemand
Chief Clerk: Supplier/Database Administration	CT Springveldt
Chief Clerk: Supplier/Database Administration	TL Titus
Contract Management Officer	Vacant



Supplier database

National Treasury's Web-Based Central Supplier Database (CSD) was implemented through Circular No. 81 dated 18 March 2016 which came into effect on 1st July 2016. Council adopted this circular as per C.14.6 of 28 April 2016. Provincial Treasury is rolling out the program and facilitates communication with National Treasury.

As this report is written there are still unresolved issues on which National Treasury must issue instructions as to compliancy. The CSD is designed on National and Provincial legislation which is not the same as that of Local Government. For municipalities to comply with its legislation, some issues must still be addressed. National Treasury indicated in the circular that the following aspects are work-in-progress and further information will be provided once systems have been upgraded after consultation with relevant stakeholders:

- BBEE Status
- CIDB
- Municipal Account status

For the interim it is therefore the responsibility of the municipality to continue with verification of any listing criteria which are not currently validated in the CSD system, for instance, proof of municipal accounts.

One aspect that National Treasury did not address in its circular is the "declaration of interest" by owners/partners/members/directors/shareholders which municipalities must obtain. The CSD do record all individuals that are listed on the Companies and Intellectual Property Commission's (CIPC – Registrar of Companies) database and verify their status in respect of "Restricted Suppliers" and "People in the service of the

state". National treasury collects details of all officials in government departments and municipalities and verifies it against individuals on the CSD. However, not all parastatals may be covered to date.

Currently, the system providers (SAMRAS) in conjunction with National Treasury are busy to develop a "seamless" integration process where data can be updated directly from the CSD into the municipality's system. Details have not been rolled out. Considering the fact that National Treasury does not take any responsibility for data that they obtain from other parastatals, SARS, CIPC, etc., the municipality should not allow any data to be populated into its Supplier database.

National Treasury rolled out this CSD as a "ONE-AND-ONLY" database for the whole of the country. It confuses suppliers because municipalities still require documents to do its own accreditation.

A very important point to take notice of is that National Treasury made registration on the CSD mandatory with the following clause in its circular:

"With effect from 1 July 2016, Municipalities and Municipal Entities must use the CSD supplier number starting with (MAAA) which is auto generated by the Central Database System after successful registration and validation of the prospective provider as mandatory requirement as part of listing criteria for accrediting prospective providers in line with Section 14(1)(b) of the Municipal Supply Chain Management Regulations".

It implies that the municipality must still maintain a Supplier Database and accredit its suppliers. No SOP (Standardised Operating Procedure) has been issued to give more clarity on the issue and it can therefore be argued that the municipality only needs to obtain the CSD registration number to comply, and then its business as usual.

Notwithstanding all the discrepancies, the municipality adopted the circular and must manage all requirements of the current legislation. The Supply Chain Management Policy has been amended in terms of Council Resolution C.14.6 of 28 April 2016. No other Financial Policies are affected by the implementation of the circular.

To ensure that the municipality complies the following actions have been taken and/or are on-going:

- Training has been provided to all relevant officials;
- Suppliers was informed by e-mail and paper post of the requirements in January 2016 and repeated in April 2016;
- Notice has been circulated in three languages in the 2015/2016 third quarter of the Grapevine;
- All out going SCM correspondence includes a notice to this effect;
- Suppliers are requested to submit the mandatory CSD registration number when submitting bids;
- CSD registration numbers are recorded on the municipality's supplier database as prescribed; and
- Other avenues of promotion are continually investigated. (e.g. sms notifications)

To date 1,512 CSD registration numbers have been recorded and the Supply Chain Management Unit is confident that it is able to manage and comply with the requirements.

National Treasury also rolled out eTENDER which is a central portal where all spheres of government must advertise its tenders. This also brings its own challenges.

Statistics

Although the preference for SMMEs, HDIs, Woman, Youth and Disability has fallen away with the implementation of the new scorecards (B-BBEE), the information will still be captured for statistical purposes and reported on as far as possible.

Awards made to these groups:

	GROUP:	(i) SMMEs	(ii) BEEs	(iii) WOMEN	(iv) YOUTH	(v) DISABLED
1 st Quart 2019/2020	# of Suppliers	61	64	47	0	10
	Rand Value	3 421 233.69	2 986 910.38	1 777 020.46	0.00	314 043.73
	% of Total Rand Value	41.48%	36.21%	21.55%	0.00%	3.81%
2 nd Quart 2019/2020	# of Suppliers	241	133	95	0	18
	Rand Value	30 623 864.71	15 934 786.03	7 690 861.03	0.00%	2 366 006.68
	% of Total Rand Value	93.66%	48.73%	23.52%	0.00%	7.24%

* When looking at amounts and percentages it must be remembered that SMMEs may also be BEEs/woman/etc.

- (i) Small, Medium and Micro Enterprises
- (ii) Black Economic Empowerment
- (iii) Woman Empowerment
- (iv) Youth Empowerment
- (v) Disabled Individuals

EXPENDITURE PER PROCUREMENT CATEGORY

A report on total expenditure per department is submitted to the Accounting Officer within five days of the end of each month on that month's activities. Total acquisitions, per procurement category for the last quarter, are illustrated: (Full detail is available on request)

Number of Transactions		Type of Procurement	Amount		Description
1 st Quart 2019/2020	2 nd Quart 2019/2020		1stQuart 2019/2020	2 nd Quart 2019/2020	
1 331	975	<R2000-NO PROCUREMENT:	740 443,38	528 139,77	Acquisitions less than R 2,000 - no procurement process is followed for small purchases.
302	288	3rd PARTY PAYMENT:	18 677 955,53	18 766 849,25	Transactions where procurement plays no role - contribution payments / S&Ts / etc.
177	55	COUNCIL POLICY/SUBSIDY:	3 307 965,00	2 481 756,00	Study Bursaries / Sponsorships / Donations / etc.
15	5	DEV-REG.36(1)(a)(ii)Sol	384 674,19	92 653,22	Transactions where no procurement process were followed (Sole Providers/Agents - Congresses & Seminars)
22	43	DEV-REG.36(1)(a)(v)Impr	2 844 463,25	748 833,20	Transactions where no procurement process were followed (Impractical to obtain quotations - e.g. Long-term contracts for systems such as financial-, document-, salary- and HR Systems)
298	173	FWPQ - <R30.000 >3 WQ	1 890 262,85	1 319 635,25	Acquisitions made in terms of a full quotation process up to R 30,000 - minimum three quotes obtained.
12	73	FWPQ - >R30.000 <3 WQ	179 110,85	1 292 762,78	Acquisitions where it was not possible to obtain at least three quotations between R 30,000 – R 200,000 (Process was open on Web Page and Notice Boards)
18	38	FWPQ - >R30.000 >3 WQ	209 090,40	513 854,45	Acquisitions made in terms of a full quotation process R 30,000 to R 200,000 - minimum three quotes obtained.
27	29	REG.16(c) < 3 WQ	112 555,45	145 475,89	Acquisitions where it was not possible to obtain at least three quotations up to R 10,000
38	17	REG.17(1)(c) < 3 FWPQ	293 014,69	233 245,00	Acquisitions where it was not possible to obtain at least three quotations between R 10,000 – R 30,000
180	171	Sec.110(2)(a) Organs of State	1 923 335,76	6 255 053,89	Goods and /or Services acquired from Other Organs of State/Municipalities. (No procurement process)
39	39	STATUTORY PAYMENTS:	8 891 918,47	9 676 163,95	Prescriptive payments made in terms of legislation - licensing / taxes / contribution payments / etc.
2322	2986	TENDER PROCESS:	26 744 437,19	33 903 927,88	Acquisitions made in terms of a full tender process on amounts above R 200,000
4 781	4892	TOTAL:	66 199 227.01	75 958 350.53	

NATIONAL TREASURY**ANNEXURE “A2”**

Municipalities must report to National Treasury on all acquisitions in excess of R 100,000 on a monthly basis. Information is populated directly into their system.

The following quotations and tenders were reported for the period. A total cumulative amount of **R 544 928 388.93** was awarded. However, it must be noted that some “availability tenders” are shared between suppliers. The total of the tender is listed for each because it is not known upfront what amount will actually be procured from individual suppliers.

	Contract Number	Type of goods/service acquired	Contract Date	Supplier	B-BBEE contribution	PRICE Points (90/80)	B-BBEE Points (20/10)	Contract Value ZAR	Premium Paid
1	Q2019/001	SUPPLY AND DELIVER RATION PACKS AND BOTTLED WATER FOR THE PERIOD 1 OCTOBER 2019 TILL 30 APRIL 2020	13/11/2019	BFECT (PTY) LTD	80	20	1	R 200 000,00	-
2	Q2019/006	RESTORATION OF DEFECTIVE SEWERAGE DRAINAGE SYSTEM (TOILET) AT 55 SAMPSON STREET, RIVERVIEW, WORCESTER	17/10/2019	IBHUNGA CLEANING AND BRICK PAVING & PAINTING (PTY) LTD	80	20	1	R 50 157,25	-
3	Q2019/010	SUPPLY AND DELIVERY OF NEW COMMERCIAL FITNESS EQUIPMENT	08/11/2019	BFECT (PTY) LTD	80	20	1	R 111 250,00	-
4	Q2019/011B	VACUUM CLEANER (3)	17/10/2019	LUMBER & LAWN (PTY) LTD	80	12	4	R 5 718,39	-
5	Q2019/011C	MOP TROLLEY (3)	17/10/2019	PARKERSON THOMAS TECHNOLOGIES CC T/A OFFICETECH	80	20	1	R 9 970,50	-
6	Q2019/011D	VACUUM CLEANER (3)	17/10/2019	PARKERSON THOMAS TECHNOLOGIES CC T/A OFFICETECH	80	20	1	R 2 252,85	-
7	Q2019/011E	REFRIGERATOR FREEZE 223I	17/10/2019	PARKERSON THOMAS TECHNOLOGIES CC T/A OFFICETECH	80	20	1	R 5 819,00	-
8	Q2019/011F	DISHWASHER	17/10/2019	PARKERSON THOMAS TECHNOLOGIES CC T/A OFFICETECH	80	20	1	R 5 278,50	-
9	Q2019/011G	MICROWAVE 38 L (40L)	17/10/2019	PARKERSON THOMAS TECHNOLOGIES CC T/A OFFICETECH	80	20	1	R 3 208,50	-
10	Q2019/011H	DISHWASHER	17/10/2019	PARKERSON THOMAS TECHNOLOGIES CC T/A OFFICETECH	80	20	1	R 5 278,50	-

	Contract Number	Type of goods/service acquired	Contract Date	Supplier	B-BEE contribution	PRICE Points (90/80)	B-BEE Points (20/10)	Contract Value ZAR	Premium Paid
11	Q2019/011I	DISHWASHER	17/10/2019	PARKERSON THOMAS TECNOLOGIES CC T/A OFFICETECH	80	20	1	R 5 278,50	-
12	Q2019/011J	MOP TROLLIES	17/10/2019	PARKERSON THOMAS TECNOLOGIES CC T/A OFFICETECH	80	20	1	R 3 323,50	-
13	Q2019/011K	MICROWAVE ROADS	17/10/2019	PARKERSON THOMAS TECNOLOGIES CC T/A OFFICETECH	80	20	1	R 1 207,50	-
14	Q2019/011L	BLOWER/SHREDDER	17/10/2019	PARKERSON THOMAS TECNOLOGIES CC T/A OFFICETECH	80	20	1	R 3 783,50	-
15	Q2019/020A	HIGHBACK CHAIR	16/10/2019	PARKERSON THOMAS TECNOLOGIES CC T/A OFFICETECH	80	20	1	R 1 514,55	-
16	Q2019/020B	EXECUTIVE SWIVEL CHAIR	16/10/2019	BIDVEST WALTONS	80	18	2	R 8 574,40	-
17	Q2019/020B	FABRIC SWIVEL HIGHBACK CHAIRS	16/10/2019	BIDVEST WALTONS	80	18	2	R 9 384,00	-
18	Q2019/020D	HIGHBACK CHAIR	16/10/2019	PARKERSON THOMAS TECNOLOGIES CC T/A OFFICETECH	80	20	1	R 977,50	-
19	Q2019/020E	HIGHBACK CHAIR	16/10/2019	PARKERSON THOMAS TECNOLOGIES CC T/A OFFICETECH	80	20	1	R 3 105,00	-
20	Q2019/020F	STACKABLE CHAIR	16/10/2019	PARKERSON THOMAS TECNOLOGIES CC T/A OFFICETECH	80	20	1	R 6 325,00	-
21	Q2019/020G	HIGHBACK CHAIR	16/10/2019	PARKERSON THOMAS TECNOLOGIES CC T/A OFFICETECH	80	20	1	R 5 865,00	-
22	Q2019/020H	HIGHBACK CHAIR	16/10/2019	PARKERSON THOMAS TECNOLOGIES CC T/A OFFICETECH	80	20	1	R 3 029,10	-
23	Q2019/020I	HIGHBACK CHAIR	16/10/2019	PARKERSON THOMAS TECNOLOGIES CC T/A OFFICETECH	80	20	1	R 1 955,00	-
24	Q2019/020J	HIGHBACK CHAIR	16/10/2019	PARKERSON THOMAS TECNOLOGIES CC T/A OFFICETECH	80	20	1	R 1 514,55	-
25	Q2019/020K	HIGHBACK CHAIR	16/10/2019	PARKERSON THOMAS TECNOLOGIES CC T/A OFFICETECH	80	20	1	R 1 514,55	-

	Contract Number	Type of goods/service acquired	Contract Date	Supplier	B-BEE contribution	PRICE Points (90/80)	B-BEE Points (20/10)	Contract Value ZAR	Premium Paid
26	Q2019/020L	HIGHBACK CHAIR	16/10/2019	PARKERSON THOMAS TECNOLOGIES CC T/A OFFICETECH	80	20	1	R 1 514,55	-
27	Q2019/020M	HIGHBACK CHAIR	16/10/2019	PARKERSON THOMAS TECNOLOGIES CC T/A OFFICETECH	80	20	1	R 1 725,00	-
28	Q2019/020N	SIDE CHAIR	16/10/2019	PARKERSON THOMAS TECNOLOGIES CC T/A OFFICETECH	80	20	1	R 3 105,00	-
29	Q2019/036A	GUILOTINE	17/10/2019	BIDVEST WALTONS	80	18	2	R 1 771,00	-
30	Q2019/036B	BINDING MACHINE	17/10/2019	BIDVEST WALTONS	80	18	2	R 4 485,00	-
31	Q2019/036C	LAMINATOR A4/A3	17/10/2019	BIDVEST WALTONS	80	18	2	R 4 485,00	-
32	Q2019/036D	WHITE BOARD YEAR PLANNER	17/10/2019	BIDVEST WALTONS	80	18	2	R 2 415,00	-
33	Q2019/036E	GUILOTINE	17/10/2019	BIDVEST WALTONS	80	18	2	R 1 771,00	-
34	Q2019/036F	PORTABLE DATA PROJECTOR	17/10/2019	PARKERSON THOMAS TECNOLOGIES CC T/A OFFICETECH	80	20	1	R 10 363,90	-
35	Q2019/036G	ELECTRONIC LASER DISTANCE METER	17/10/2019	BIDVEST WALTONS	80	18	2	R 299,38	-
36	Q2019/036H	LAMINATOR	17/10/2019	BIDVEST WALTONS	80	18	2	R 4 485,00	-
37	Q2019/036K	VOICE RECORDER	17/10/2019	BIDVEST WALTONS	80	18	2	R 1 206,10	-
38	Q2019/036L	BULLETIN BOARDS	17/10/2019	BIDVEST WALTONS	80	18	2	R 822,25	-
39	Q2019/036M	GUILOTINE	17/10/2019	BIDVEST WALTONS	80	18	2	R 1 771,00	-
40	Q2019/036N	NOTICE BOARD 1	17/10/2019	BIDVEST WALTONS	80	18	2	R 793,50	-

	Contract Number	Type of goods/service acquired	Contract Date	Supplier	B-BBEE contribution	PRICE Points (90/80)	B-BBEE Points (20/10)	Contract Value ZAR	Premium Paid
41	Q2019/036O	SHREDDER 1	17/10/2019	PARKERSON THOMAS TECNOLOGIES CC T/A OFFICETECH	80	20	1	R 5 974,25	-
42	Q2019/036P	BINDING MACHINE 1	17/10/2019	BIDVEST WALTONS	80	18	2	R 4 485,00	-
43	Q2019/036Q	SHREDDER	17/10/2019	PARKERSON THOMAS TECNOLOGIES CC T/A OFFICETECH	80	20	1	R 5 974,25	-
44	Q2019/036R	BINDING MACHINE	17/10/2019	BIDVEST WALTONS	80	18	2	R 4 485,00	-
45	Q2019/036S	LAMINATOR A4/A3	17/10/2019	BIDVEST WALTONS	80	18	2	R 4 485,00	-
46	Q2019/036T	BINDING MACHINE	17/10/2019	BIDVEST WALTONS	80	18	2	R 4 485,00	-
47	Q2019/036U	DIGITAL VOICE RECORDER	17/10/2019	BIDVEST WALTONS	80	18	2	R 1 206,10	-
48	Q2019/036V	SHREDDER	17/10/2019	PARKERSON THOMAS TECNOLOGIES CC T/A OFFICETECH	80	20	1	R 5 974,25	-
49	Q2019/036W	SHREDDER	17/10/2019	PARKERSON THOMAS TECNOLOGIES CC T/A OFFICETECH	80	20	1	R 29 417,00	-
50	Q2019/038A	SUPPLY AND DELIVERY OF TV'S	08/11/2019	BFECT (PTY) LTD	80	20	1	R 19 998,00	-
51	Q2019/038B	SUPPLY AND DELIVERY OF TV'S	08/11/2019	BFECT (PTY) LTD	80	20	1	R 19 998,00	-
52	Q2019/038C	SUPPLY AND DELIVERY OF TV'S	08/11/2019	DEMORNEY INDUSTRIES (PTY) LTD	80	20	1	R 7 200,00	-
53	Q2019/042	PROVISION OF A DEBT COLLECTION SERVICE	17/10/2019	IN-QUEST COLLECTIONS (PTY) LTD	80	18	2	R 200 000,00	-
54	Q2019/049A	STEAM CLEANING OF CARPETS, CHAIRS, SOFAS ETC AT THE CWDM OFFICE BUILDINGS	08/11/2019	DELTA FACILITIES MANAGEMENT (PTY) LTD	80	18	2	R 83 836,15	-
55	Q2019/049B	STEAM CLEANING OF CARPETS, CHAIRS, SOFAS ETC AT THE CWDM OFFICE BUILDINGS	08/11/2019	PERFECTO DROOGSKOONMAKERS	80	12	4	R 6 210,00	-

	Contract Number	Type of goods/service acquired	Contract Date	Supplier	B-BBEE contribution	PRICE Points (90/80)	B-BBEE Points (20/10)	Contract Value ZAR	Premium Paid
56	Q2019/050	CONSULTANT FOR THE FACILITATION AND DELIVERING OF AN ONLINE OF INSTRUCTOR - LED CLASSROOM TRAINING IN MUNICIPAL FINANCIAL MANAGEMENT (CMFM)	21/10/2019	SCHOOL OF PUBLIC LEADERSHIP (SPL)	80	0	0	R 200 000,00	-
57	Q2019/055A	CHEMICAL ANALYSES OF WATER SAMPLES FOR THE PERIOD ENDING 30 JUNE 2022	17/10/2019	INTEGRAL LABORATORIES (PTY) LTD	80	0	0	R 200 000,00	-
58	Q2019/055B	CHEMICAL ANALYSES OF WATER SAMPLES FOR THE PERIOD ENDING 30 JUNE 2022	17/10/2019	VINLAB H2O (PTY) LTD	80	12	4	R 200 000,00	-
59	Q2019/056	CONFIRMATION TESTING OF COLONIES PRESUMED POSITIVE FOR PATHOGENS FOR THE PERIOD ENDING 30 JUNE 2020	13/11/2019	SWIFT SILLIKER (PTY) LTD	80	0	0	R 200 000,00	-
60	Q2019/059	SUPPLY AND DELIVER MEALS TO CAPE WINELANDS FIRE DEPARTMENT FOR THE PERIOD 1 DECEMBER 2019 TILL 30 APRIL 2020	17/10/2019	P AND AWESOME CUISINE	80	20	1	R 5 755,00	-
61	Q2019/061	APPOINTMENT OF AN EXPERIENCED AN EXPERIENCED AN CERTIFIED PARTNER FOR THE DELIVERING OF SAGE VIP PREMIER PAYROLL ND HUMAN RESOURCE MANAGEMENT CONSULTING SERVICES CONSULTING SERVICES	08/10/2019	HR PERFORMANCE TECHNOLOGIES	80	20	1	R 200 000,00	-
62	Q2019/062	FACILITATION AND ADMINISTRATION OF THE RECRUITMENT , SELECTION AND APPOINTMENT PROCESS OF SENIOR MANAGER APPOINTMENTS IN TERMS OF THE LOCAL GOVERNMENT: REGULATIONS ON APPOINTMENT AND CONDITIONS OF EMPLOYMENT OF SENIOR MANAGERS OF 17 JANUARY 2014 , INCLUSIVE OF COMPETENCY ASSESSMENTS AND TESTING	08/10/2019	ROY STEELE & ASSOCIATES	80	12	4	R 200 000,00	-
63	Q2019/063	PROVISION OF CLEANING SERVICES AT THE CAPE WINELANDS DISTRICT MUNICIPALITY'S OFFICE BUILDINGS SITUATED AT 29 DU TOIT STREET, STELLENBOSCH ON A MONTH-TO-MONTH BASIS FOR A PERIOD NOT EXCEEDING 30 JUNE 2020	01/10/2019	FB PROTECTION SERVICES	80	20	1	R 49 783,50	-
64	Q2019/065	PROVIDE FIBRE OR MICROWAVE SINGLE ROUTE LAYER 2 NETWORK CONNECTIVITY	08/11/2019	LIQUID TELECOM	80	0	0	R 199 985,00	-
65	Q2019/071	SUPPLY AND DELIVERY OF A MOBILE DATA APN SERVICE	08/11/2019	BRAINWAVE PROJECTS 797	80	20	1	R 198 200,00	-
66	Q2019/072	DESIGN OF CORPORATE IDENTITY AND COMPILATION OF A CI GUIDE	28/11/2019	EPI CREATIVE (PTY) LTD	80	18	2	R 83 375,00	-
67	Q2019/073	SUPPLY AND DELIVERY OF FIRE FIGHTING UNIFORMS FOR THE PERIOD ENDING 30 APRIL 2020	29/11/2019	BLACKBIRD TRADING 480 CC	80	20	1	R 3 381,00	-

	Contract Number	Type of goods/service acquired	Contract Date	Supplier	B-BBEE contribution	PRICE Points (90/80)	B-BBEE Points (20/10)	Contract Value ZAR	Premium Paid
68	T2019/006 B	SUPPLY AND DELIVERY OF UNIFORMS AND PERSONAL PROTECTIVE EQUIPMENT TO THE CWDM FIRE SERVES FOR THE PERIOD ENDING 30 JUNE 2022	17/10/2019	KAAP AGRI BEDRYF BEPERK	80	4	7	R 1 600 000,00	-
69	T2019/006 C	SUPPLY AND DELIVERY OF UNIFORMS AND PERSONAL PROTECTIVE EQUIPMENT TO THE CWDM FIRE SERVES FOR THE PERIOD ENDING 30 JUNE 2022	17/10/2019	BLACKBIRD TRADING 480	80	20	1	R 1 600 000,00	-
70	T2019/006A	SUPPLY AND DELIVERY OF UNIFORMS AND PERSONAL PROTECTIVE EQUIPMENT TO THE CWDM FIRE SERVES FOR THE PERIOD ENDING 30 JUNE 2022	17/10/2019	INVUYANI SAFETY CC	80	14	4	R 1 600 000,00	-
71	T2019/006D	SUPPLY AND DELIVERY OF UNIFORMS AND PERSONAL PROTECTIVE EQUIPMENT TO THE CWDM FIRE SERVES FOR THE PERIOD ENDING 30 JUNE 2022	17/10/2019	AJ CHARNAUD	80	0	0	R 1 600 000,00	-
72	T2019/006E	SUPPLY AND DELIVERY OF UNIFORMS AND PERSONAL PROTECTIVE EQUIPMENT TO THE CWDM FIRE SERVES FOR THE PERIOD ENDING 30 JUNE 2022	17/10/2019	SPARK & ELLIS UNIFORMS (PTY) LTD	80	20	1	R 1 600 000,00	-
73	T2019/006F	SUPPLY AND DELIVERY OF UNIFORMS AND PERSONAL PROTECTIVE EQUIPMENT TO THE CWDM FIRE SERVES FOR THE PERIOD ENDING 30 JUNE 2022	17/10/2019	VANGAURD FIRE & SAFETY-INLAND (PTY) LTD	80	18	2	R 1 600 000,00	-
74	T2019/023 F	SUPPLY AND DLIVERY AND SPRAYING OF BITUMINOUD PRODUCTS AND RELATED SERVICES FOR THE PERIOD ENDING 30 JUNE 2022	31/10/2019	MEMOTEK TRADING CC	80	20	1	R 18 848 802,00	-
75	T2019/023A	SUPPLY AND DLIVERY AND SPRAYING OF BITUMINOUD PRODUCTS AND RELATED SERVICES FOR THE PERIOD ENDING 30 JUNE 2022	31/10/2019	AJ VAN HUFFEL PLANTHIRE CC	80	18	2	R 18 848 802,00	-
76	T2019/023B	SUPPLY AND DLIVERY AND SPRAYING OF BITUMINOUD PRODUCTS AND RELATED SERVICES FOR THE PERIOD ENDING 30 JUNE 2022	31/10/2019	COLAS SOUTH AFRICA (PTY) LTD	80	20	1	R 18 848 802,00	-
77	T2019/023C	SUPPLY AND DLIVERY AND SPRAYING OF BITUMINOUD PRODUCTS AND RELATED SERVICES FOR THE PERIOD ENDING 30 JUNE 2022	31/10/2019	CONDOPROPS 1017 CC	80	20	1	R 18 848 802,00	-
78	T2019/023D	SUPPLY AND DLIVERY AND SPRAYING OF BITUMINOUD PRODUCTS AND RELATED SERVICES FOR THE PERIOD ENDING 30 JUNE 2022	31/10/2019	GLEN CAPE RESOURCES CC	80	18	2	R 18 848 802,00	-
79	T2019/023E	SUPPLY AND DLIVERY AND SPRAYING OF BITUMINOUD PRODUCTS AND RELATED SERVICES FOR THE PERIOD ENDING 30 JUNE 2022	31/10/2019	MAKAZA CONCRETE MIXERS CC	80	18	2	R 18 848 802,00	-
80	T2019/023G	SUPPLY AND DLIVERY AND SPRAYING OF BITUMINOUD PRODUCTS AND RELATED SERVICES FOR THE PERIOD ENDING 30 JUNE 2022	31/10/2019	TOSAS (PTY)LTD	80	20	1	R 18 848 802,00	-

	Contract Number	Type of goods/service acquired	Contract Date	Supplier	B-BBEE contribution	PRICE Points (90/80)	B-BBEE Points (20/10)	Contract Value ZAR	Premium Paid
81	T2019/024 A	SUPPLY AND DELIVERY OF CRUSHED STONE AND RELATED MATERIAL FOR THE PERIOD ENDING TO 30 JUNE 2022	17/10/2019	AFRIMAT AGGREGATES OPERATIONS (PTY) LTD	80	12	4	R 19 411 875,72	-
82	T2019/024 B	SUPPLY AND DELIVERY OF CRUSHED STONE AND RELATED MATERIAL FOR THE PERIOD ENDING TO 30 JUNE 2022	17/10/2019	AJ VAN HUFFEL PLANTHIRE CC	80	18	2	R 19 411 875,72	-
83	T2019/024 C	SUPPLY AND DELIVERY OF CRUSHED STONE AND RELATED MATERIAL FOR THE PERIOD ENDING TO 30 JUNE 2022	17/10/2019	F.G JACOBS TRANSPORT	80	20	1	R 19 411 875,72	-
84	T2019/024 D	SUPPLY AND DELIVERY OF CRUSHED STONE AND RELATED MATERIAL FOR THE PERIOD ENDING TO 30 JUNE 2022	17/10/2019	JONAS SUPPLIES (PTY) LTD	80	20	1	R 19 411 875,72	-
85	T2019/024 E	SUPPLY AND DELIVERY OF CRUSHED STONE AND RELATED MATERIAL FOR THE PERIOD ENDING TO 30 JUNE 2022	17/10/2019	TIP TRANS LOGISTIX (PTY) LTD	80	18	2	R 19 411 875,72	-
86	T2019/026A	SUPPLY AND DELIVERY OF FENCING MATERIALS FOR THE PERIOD ENDING 30 JUNE 2022	17/10/2019	SUNGA GROUP (PTY) LTD	80	20	1	R 19 411 875,72	-
87	T2019/026B	SUPPLY AND DELIVERY OF FENCING MATERIALS FOR THE PERIOD ENDING 30 JUNE 2022	17/10/2019	ILT GROUP CC	80	20	1	R 19 411 875,72	-
88	T2019/026C	SUPPLY AND DELIVERY OF FENCING MATERIALS FOR THE PERIOD ENDING 30 JUNE 2022	17/10/2019	EBUSHA GENERAL TRADING (PTY)LTD	80	20	1	R 19 411 875,72	-
89	T2019/028	SUPPLY AND DELIVERY OF GEOTEXTILE PROUCTS	17/10/2019	MEMOTEK TRADING CC	80	20	1	R 19 411 875,72	-
90	T2019/029A	SUPPLY AND DELIVERY OF GRADER BLADES, PLOUGH BOLTS AND NUTS FOR PERIOD 01 JULY 2019 TO 30 JUNE 2022	17/10/2019	WB TIPPER TRUCK & PLANT (PTY) LTD	80	20	1	R 1 922 803,21	-
91	T2019/029B	SUPPLY AND DELIVERY OF GRADER BLADES, PLOUGH BOLTS AND NUTS FOR PERIOD 01 JULY 2019 TO 30 JUNE 2022	17/10/2019	GET MINING SERVICES (PTY) LTD	80	18	2	R 1 922 803,21	-
92	T2019/029C	SUPPLY AND DELIVERY OF GRADER BLADES, PLOUGH BOLTS AND NUTS FOR PERIOD 01 JULY 2019 TO 30 JUNE 2022	17/10/2019	STARTUNE (PTY) LTD	80	20	1	R 1 922 803,21	-
93	T2019/030	SUPPLY AND DELIVERY OF HIGHWAY GUARDRAILS FOR THE PERIOD ENDING 30 JUNE 2022	17/10/2019	ITHUBA INDUSTRIES	80	20	1	R 19 411 875,72	-
94	T2019/035	SUPPLY AND DELIVERY OF REINFORCED STEEL PRODUCTS FOR THE PERIO ENDING 30 JUNE 2022	17/10/2019	AR STEEL WORLD CC	80	20	1	R 19 411 875,72	-
95	T2019/037A	SUPPLY AND DELIVERY OF TRAFFIC CONTROL SIGNS FOR THE ENDING PERIOD 30 JUNE 2022	31/10/2019	BERLEEN ENTERPRISE CC T/A AUTACS	80	20	4	R 19 255 700,72	-

	Contract Number	Type of goods/service acquired	Contract Date	Supplier	B-BBEE contribution	PRICE Points (90/80)	B-BBEE Points (20/10)	Contract Value ZAR	Premium Paid
96	T2019/037B	SUPPLY AND DELIVERY OF TRAFFIC CONTROL SIGNS FOR THE ENDING PERIOD 30 JUNE 2022	31/10/2019	EDGE D SIGNAGE	80	20	1	R 19 255 700,72	-
97	T2019/037C	SUPPLY AND DELIVERY OF TRAFFIC CONTROL SIGNS FOR THE ENDING PERIOD 30 JUNE 2022	31/10/2019	KOHLER SIGNS (PTY) LTD	80	20	1	R 19 255 700,72	-
98	T2019/037D	SUPPLY AND DELIVERY OF TRAFFIC CONTROL SIGNS FOR THE ENDING PERIOD 30 JUNE 2022	31/10/2019	LIHONE INVESTMENT	80	20	1	R 19 255 700,72	-
99	T2019/037E	SUPPLY AND DELIVERY OF TRAFFIC CONTROL SIGNS FOR THE ENDING PERIOD 30 JUNE 2022	31/10/2019	NU WAY ENTERPRISES CC	80	20	1	R 19 255 700,72	-
100	T2019/037F	SUPPLY AND DELIVERY OF TRAFFIC CONTROL SIGNS FOR THE ENDING PERIOD 30 JUNE 2022	31/10/2019	OTTO SIGNS (PTY) LTD	80	20	1	R 19 255 700,72	-
101	T2019/037G	SUPPLY AND DELIVERY OF TRAFFIC CONTROL SIGNS FOR THE ENDING PERIOD 30 JUNE 2022	31/10/2019	THOMPSONS KHESELA ROAD & SIGNAGE (PTY) LTD	80	20	3	R 19 255 700,72	-
102	T2019/037H	SUPPLY AND DELIVERY OF TRAFFIC CONTROL SIGNS FOR THE ENDING PERIOD 30 JUNE 2022	31/10/2019	WESTERN CAPE SIGNS	80	20	1	R 19 255 700,72	-
103	T2019/052	TOURISM TRAINING FOR THE PERIOD 01 JULY 2019 TO 30 JUNE 2020	16/10/2019	G&D GUESTHOUSE	80	20	1	R 800 000,00	-
104	T2019/053	SUPPLY , DELIVERY AND INSTALLATION OF VIP TOILET SYSTEMS IN RURAL AREA OF CWDM	16/10/2019	AK WERKE T/A D.A. CONSTRUCTION	80	0	0	R 198 000,00	-
105	T2019/064	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A DIGITAL CONFERENCE SYSTEM FOR THE COUNCIL CHAMBER IN STELLENBOSCH	29/11/2019	ENRA TECHNOLOGIES	80	20	1	R 244 321,87	-
106	T2019/065	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF TWO (2) DIGITAL COLOUR COPIER/MULTIFUNCTIONAL DEVICES	29/11/2019	KONICA MINOLTA SOUTH AFRICA	80	14	3	R 444 000,00	-
107	T2019/096	AIR CONDITIONING REPAIR, SERVICE AND MAINTENANCE CONTRACT FOR THE PERIOD ENDING 30 JUNE 2020	29/11/2019	VRIES AIRCONDITIONING AND REFRIGERATION	80	20	1	R 660 000,00	-
108	T2019/097	ELECTRICAL INSTALLATION, REPAIR AND MAINTENANCE CONTRACT FOR THE PERIOD ENDING 30 JUNE 2020	29/11/2019	MEYER ELECTRICAL & CONSTRUCTION	80	20	1	R 850 000,00	-
109	T2019/098	PLUMBING INSTALLATION, REPAIR AND MAINTENANCE CONTRACT FOR THE PERIOD ENDING 30 JUNE 2020	29/11/2019	MEYER ELECTRICAL & CONSTRUCTION	80	20	1	R 430 000,00	-

	Contract Number	Type of goods/service acquired	Contract Date	Supplier	B-BBEE contribution	PRICE Points (90/80)	B-BBEE Points (20/10)	Contract Value ZAR	Premium Paid
110	T2019/101	MANUFACTURING AND ERECTION OF CARPORTS AT CWDM OFFICES, CERES	29/11/2019	MEYER ELECTRICAL & CONSTRUCTION	80	20	1	R 249 780,00	-
111	T2019/112	GROUND CREWS FOR FIRE FIGHTING AND FIR RELATED FUNCTIONS FOR THE PERIOD ENDING 30 JUNE 2021	16/10/2019	AMANSINI NAMA HLATHI	80	20	1	R 12 318 720,00	-
112	T2019/113	RADIO HIGH SITE DEVELOPMENT	16/10/2019	QSO COMMUNICATIONS (PTY)LTD	80	12	4	R 398 652,10	-
113	T2019/114	SUPPLY AND DELIVER ONE (1) LIGHT 4X4 FIRE FIGHTING VECHILE TO STELLENBOSCH FIRE DEPOT	17/10/2019	RAMCOM TRUCKS & LOADBODIES (PTY) LTD	80	18	2	R 888 427,33	-
114	T2019/116	AERIAL FIRE FIGHTING SUPPORT SERVICES FOR THE PERIOD 01 NOVEMBER 2019 TO 30 APRIL 2020	23/10/2019	LEADING EDGE AVIATION	80	12	4	R 9 918 720,00	-

ANNEXURE "A3"

Transactions concluded with - "Close family members of persons in the service of the state"

Disclosures: In terms of Regulation 45 awards to close family members of persons in the service of the state must be included in the notes to the annual financial statements of a municipality or municipal entity if more than R2 000, to a person who is a spouse, child or parent of a person in the service of the state, or has been in the service of the state in the previous twelve months.

Supplier's Name	Relationship	Capacity	1 st Quarter 2019/2020	2 nd Quarter 2019/2020
AE HUMAN TRADING (PTY) LTD	CHILD	L BURGER-EHP CWDM/HUSBAND BVM	37 800,00	25 600,00
AJEE CONSULTANCY CC	SPOUSE	HUSBAND IS IN SA POLICE FORCE	-	10 000,00
AMERICA BUSDIENS	CHILD	VH AMERICA - CWDM WORKSHOP	9 900,00	6 000,00
AURECON SOUTH AFRICA (PTY) LTD	SPOUSE	VARIOUS RELATIONS TO OWNERS	-	140 477,26
COOK FUNERALS (PTY) LTD	CHILD	C J COOK - CITY OF CAPE TOWN		9 000,00
GIBB (PTY) LTD	OTHER FAMILY	VARIOUS FAMILY MEMBERS	32 200,00	370 300,00
J WALTERS T/A J C TRAVEL	SPOUSE	TEACHER: WCED	5 800,00	4 700,00
JAH GUIDE DAVIDS AGRICULTURE (PTY) LTD	SPOUSE	SAPS - WIFE OF DIRECTOR	185 586,68	270 458,74
LADYBUGS INNOVATIVE MARKETING (PTY) LTD	SPOUSE	POOLE HUSBAND WORK DEPT CORREC	35 631,60	55 800,30
M & N BAKWERKE CC	BROTHER/SISTER	E NIEMAND - SCM STELLENBOSCH	30 695,21	13 177,25
MASIQHAME TRADING 77 CC	CHILD	DEPT. OF AGRICULT. & FORISTRY	12 300,60	25 112,30
NARENG TRADING (PTY) LTD	SPOUSE	OWNER WIFE: DEPT CORRECT. SERV	11 915,00	-
NCC ENVIRONMENTAL SERVICES (PTY) LTD	SPOUSE	WIFE WORK AT CITY OF CAPE TOWN		263 881,88
PIETERSEN AND BURNS INVESTMENTS (PTY) LTD T/A	BROTHER/SISTER	DEPT OF HEALTH		2 702,50
PISTON POWER CHEMICALS (PTY) LTD	SPOUSE	WORK FOR DEPT. OF EDUCATION		52 638,45
PRICE CATERING AND CLEANING (PTY) LTD	CHILD	C PRICE - CAPE WINELANDS DM	18 300,00	-
ROBERTSON SHELL TRUST	SPOUSE	WCED- MR DB AUGUSTYN	15 250,29	12 853,23
SMEC SOUTH AFRICA (PTY) LTD	SPOUSE	YVONNE PHOSA - MEC: ECON.DEV.	541 585,73	543 542,90
THE BUSINESS ZONE 932 CC T/A JLM24 SERVICE	SPOUSE	PERIODIC EXAMINATIONS: WCED	2 250,00	8 500,00
			R	R 939 215.11
				1 879 344.81

DISCLOSURE OF BENEFITS IN TERMS OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 32 of 2000

In terms of **Schedule 1. 5(2)** A councillor who, or whose spouse, partner, business associate or close family member, acquired or stands to acquire any direct benefit from a contract concluded with the municipality, must disclose full particulars of the benefit of which the councillor is aware at the first meeting of the municipal council at which it is possible for the councillor to make the disclosure; and

In terms of **Schedule 2. 5(1)** A staff member of a municipality who, or whose spouse, partner, business associate or close family member, acquired or stands to acquire any direct benefit from a contract concluded with the municipality, must disclose in writing full particulars of the benefit to the council.

IN ADDITION TO REGULATION 45 ABOVE - THE FOLLOWING PAYMENTS WERE IDENTIFIED:

Beneficiary's Name	Relationship	Associate	1st Quarter 2019/2019	2nd Quarter 2019/2019
No instances of this nature could be identified			0.00	0.00
			R 0.00	0.00

Necessary internal controls are implemented to consider the possibility, and to assess the likelihood, that a relationship between the key management and councillors of the Municipality and related parties of suppliers with whom the Municipality does business with would be able to influence a contract concluded by the Municipality in their mutual dealings, as envisaged in Schedules 1 par.5(2) and 2 par. 5(1) of the Municipal Systems Act.